



# Relativity<sup>®</sup>

## OVERVIEW

Relativity is the easy-to-use review platform that gives users the flexibility and scalability to handle the industry's most complex analysis, review and production projects.

### FLEXIBILITY

Relativity has established a new standard for flexibility among review platforms. Case teams have the ability to design custom workflow rules and best practices to minimize the likelihood of inconsistent review decisions. Whether collaborating with multiple parties or designing a complex multi-stage review utilizing in-house resources, Relativity allows you to create, manage, and audit a process that meets your team's needs. Users can also create custom database structures outside of the Relativity review workflow and link them to documents and information in the review database to manage pleadings and court documents, track activities related to the case (such as training, time sheets, chain of custody etc.), develop timelines, and much more. Combined with its world-class scalability, Relativity deftly manages the massive, complex data collections faced by case teams today by giving case teams unparalleled information management capabilities.

### SECURITY

Relativity employs a highly granular security architecture that controls the user environment. Case administrators set permissions by user and user groups. Security can also be set to limit access to one document, a group of documents, data fields, redactions, highlights, annotations, TIFF on the Fly, and printing. Reviewers can be locked down by IP address, limiting access outside a controlled environment. Relativity allows the same collection of data to be viewed in a limited format for expert review or in an expanded format for the case team, eliminating the need for multiple iterations of the same database.

*“Relativity was the platform that provided for the scalability and collaboration we desired. Beyond the technology, the support and training we've received throughout our relationship has been fantastic.”*

### WHAT BENEFITS DOES RELATIVITY OFFER?

A feature-rich online review application, Relativity provides image and native file review, powerful searching, diverse coding options, flexible workflow capabilities, integrated productions, Unicode and foreign language support, and concept searching, all delivered in a highly scalable solution. Users can view and search hundreds of native document formats, with the ability to TIFF, redact, and produce records inside of the application. Relativity's granular security model allows case teams to construct workflows for different reviewers and review groups, ensuring users see the records and make the decisions that are relevant to them, thus ensuring quality, speed, and efficiency of the review with minimal training requirements.



David Jones  
Director of E-Discovery & Information Governance  
Williams Mullen



## PRODUCTIONS

Relativity has fully integrated production tools that offer flexibility during the production process. Documents can be branded with fully customizable production numbers, redactions and other production designations and produced in a variety of formats including single and multiple page TIFF images, PDF and native file. All production documents are maintained in the same database, giving designated users the ability to view the original document and every instance of its production. Relativity also maintains a log of all production activity.

## FOREIGN LANGUAGE SUPPORT

Relativity is fully Unicode compliant. Folders and subjective coding choices can be created for multi-lingual review scenarios. Metadata and full text are searchable using many of the various search methods and search tools that are built into Relativity. Utilizing the categorization tool for primary language detection, an administrator is able to apportion data collections for review by language. Beyond Unicode, Relativity supports a wide variety of other source encoding types, rounding out foreign language support.

## RELATIVITY ANALYTICS

Unlike traditional keyword search engines, concept searching is based on how and where ideas and concepts intersect with similar ideas and concepts in a document collection. The integration of Relativity Analytics allows for advanced searching that incorporates the simplicity of a keyword search with the strength of a concept search. Use Relativity's Analytics to quickly identify all relevant documents, separate out potential junk, automatically cluster (sort) documents, find similar documents and verify the consistency of document review decisions.

## RELATIVITY PIVOT

Relativity Pivot provides data analysis functionality in Relativity that can be leveraged from the earliest stages of a case to the latter stages of issue review and deposition preparation. Users can summarize all data in a case, displaying the results in a variety of ways—including tables and charts. The results are interactive, allowing users to drill into subsets of documents and take action, such as culling irrelevant documents, batching documents for review, and exporting a report of user findings.



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